

Constitution of Gomantak Maratha Samaj



Gomantak Maratha Samaj - Goa.

Dayanand Smruti, Swami Vivekanand Road,
Panaji, Goa - 403 001
Ph. No. 2226099



Gomantak Maratha Samaj-Goa

2017-2020

CONSTITUTION COMMITTEE

- | | |
|--------------------------------|---------------|
| 1. Shri. Gorakh R. Mandrekar | - President |
| 2. Shri. Chandrakant Kavalekar | - Main Member |
| 3. Shri. Mohandas Loliencar | - Member |
| 4. Adv. Manoj Bandodkar | - Member |
| 5. Shri. Subhash Salkar | - Member |
| 6. Adv. Suresh Kankonkar | - Member |
| 7. Shri. Arvind Wadikar | - Member |

GOMANTAK MARATHA SAMAJ - GOA.

CONSTITUTION

Amendment to Memorandum of Association

1. NAME :

The name of association is GOMANTAK MARATHA SAMAJ GOA.

2. OFFICE :

The head office of Gomantak Maratha Samaj shall be at Dayanand Smruti, Swami Vivekanand Marg, Panaji Goa, 403001.

3. AIMS AND OBJECTIVES : (vi. deleted)

- i. To promote intellectual, moral, social, educational, economical and cultural development of Gomantak Maratha Samaj Goa.
- ii. To establish educational institutions, libraries, cultural centers, retiring rooms, study circles and centers for senior citizens and niradhar.
- iii. To promote and propogate literacy and training in various fields.
- iv. To grant financial aid to poor and needy students of Gomantak Maratha Samaj.
- v. To encourage high morals in the society.
- vii. To give financial aid to differentially abled and niradhars of Gomantak Maratha Samaj.

- viii. To promote social gatherings, seminars, recitals, training classes, exhibitions, other literary and cultural activities.
- ix. To provide financial aid to the educational institutions run by the members of Gomantak Maratha Samaj.
- x. To unite and merge all factions or sub castes of Gomantak Maratha, under one caste of Gomantak Maratha.
- xi. To finance Taluka Executive Committee in implementation of various programmes of Gomantak Maratha Samaj.
- xii. To solicit the help of Government, Municipal Corporation/local bodies.
- xiii. Not to accept donations in kind or cash from any political party for organizing any Gomantak Maratha Samaj programme.
- xiv. Gomantak Maratha Samaj being a juridical person has power to acquire, hold and dispose of any property belonged to it.
- xv. To promote gurukul system of music and dance mainly for the Gomantak Maratha Samaj community.

4. LANGUAGE :

The Constitution of Gomantak Maratha Samaj shall be in English language but the translated version of the Constitution shall be made available in Marathi or Konkani. Official correspondence shall be in English or Marathi or Konkani.

5. & 6. deleted

Amended Rules & Regulations :

1.MEMBERSHIP :

MEMBERSHIP, CLASSIFICATION OF MEMBERS AND RIGHTS OF MEMBER

- a] Any person above the age of 18 years belonging to any sub castes of Gomantak Maratha Samaj as defined above residing in Goa who agrees to abide by the rules and regulations of Gomantak Maratha Samaj may apply by filing the prescribed membership form duly recommended by Taluka Executive Committee .He shall be admitted as a member only after the Managing Committee, approves his membership.
- b] Every applicant for the membership shall have to pay Rs.10/- as entrance fee and a membership contribution as specified under clause 7.
- c] The Managing Committee reserves the right to accept or reject any application without assigning any reason. In the event of rejection or acceptance of the application, the applicant will be informed in writing. In the event of rejection, the entrance fee and the contribution paid shall be refunded to the applicant. However, the reasons for rejecting such application should be explained if warranted by General Body.
- d] The applicant shall pay in advance entrance fees and contribution in the head office and shall obtain receipt.
- e) All registered members shall be issued identity cards on payment of prescribed fees.

2. CLASIFICATION OF MEMBERS :

The Gomantak Maratha Samaj shall have following five classes of members on its roll:

- a] "FOUNDERS ": Those persons living or dead who have contributed to the foundation of Gomantak Maratha Samaj.
- b] "ASHRAYDATA" Those who contribute Rs.25000/- or more in one lump sum.
- c] "LIFE MEMBER " Those who contribute Rs.200/- in one lump sum.
- d] "HONORARY" The honorary membership shall be conferred on the person belonging to Gomantak Maratha Samaj by the General Body with due consent on those who become eminent in any field by their own efforts.
- e] "MEMBERSHIP SOCIETY /ASSOCIATION": any registered association or society of Gomantak Maratha Samaj may apply for the membership under this category 'The prescribed fees for such membership shall be Rs.5000/- The member association or society may with previous notice send their representative for any programme or meetings of General Body with authority letter.

3. RIGHTS OF MEMBERS : (d deleted)

- a] To elect fifteen members to form the Managing Committee of Gomantak Maratha Samaj and eleven members to form the Taluka Executive Committee of the respective taluka.
- b] To sign the application convening for an extraordinary meetings of Managing Committee or General Body.

- c] To inspect the meeting books and books of accounts of Gomantak Maratha Samaj by giving a prior notice of ten days to the Secretary in writing.
- e] To take part in discussion in the meetings of General Body and resolve on important subjects.
- f] To contest the elections as a candidate subject to sub clause (f) - (i to iv) of clause 3 and sub clause (f to h) of clause 6 and may sign the nomination of candidate as a proposer or seconder for the elections of Managing Committee.
- g] Following members are not entitled to contest the elections:
 - i. The member who has not completed one year as a member of Gomantak Maratha Samaj on or before the date of election.
 - ii. The member who is the employee of Gomantak Maratha Samaj and drawing salary from the head office.
 - iii. The honorary member and member society/association shall have no right to vote and contest the elections.
 - iv. The member who has not attended at least any three General Body meetings during the last three years.
- h] Voting by proxy or authorization is totally prohibited.
- i] No member can be elected both at the Managing Committee and Taluka Executive Committee, If elected he has to opt to retain one of the posts within ten days of election failing which the post he held at Taluka Executive Committee will automatically become vacant.
- j] He has right to demand any official information or obtain copies of records on payment of fees as prescribed by Managing Committee.

4. RETIREMENT/SUSPENSION OF MEMBERS : (c ii deleted)

- a] Any member desirous of resigning the membership may inform in writing his intention to resign to the Secretary at least one month in advance provided he cleared all dues payable to Gomantak Maratha Samaj.
- b] If any member is punished by the court under any offence of moral turpitude, the General Body if satisfied after making enquiry through Disciplinary Samiti shall cancel his membership and such member shall cease to be a member thereafter.
- c] i) Any member behaving in a manner detrimental to the aims and objectives, prestige and interest of Gomantak Maratha Samaj may be asked to submit an explanation of his behavior to the Managing Committee within 15 days and if it is found to be unsatisfactory, then the matter may be referred to the Disciplinary Samiti for enquiry and report. The General Body shall decide after hearing the Managing Committee and the person concerned by majority whether to cancel the membership or not.
- d] If it is found that the enrolled member does not belong to Gomantak Maratha Samaj his membership shall be terminated by the Managing Committee.

5. ORDINARY AND EXTRAORDINARY GENERAL BODY MEETINGS :

MEETINGS OF GENERAL BODY, TRANSACTION OF BUSINESS ETC.

(a - N.B., b, c - ii, e - ii, iii deleted)

- a) Ordinary meetings of General Body shall be held in the month of October and April every year. Extra ordinary and special meetings shall be held as and when the Managing Committee decides to convene only in case of decision or prior approval of General Body is necessary on important subjects.

Following business shall be transacted in the General Body meeting.

- i. To read and confirm the minutes of previous meeting.
 - ii. To consider and approve the audited accounts of the previous year submitted by the Treasurer.
 - iii. To consider and decide on the action taken report of the Managing Committee about its functioning from the time of last general body meeting.
 - iv. To consider and approve the budget passed by the Managing Committee.
 - v. To consider and decide on the resolutions presented by the Managing Committee or by any other member if the resolutions are in accordance with the provisions of Constitution and the same are on the agenda of the meeting.
 - vi. To consider and decide on the amendments if any to the Constitution.
 - vii. To select the members of Advisory Council, Technical Committee, Auditor /Internal Auditor and Disciplinary Samiti.
 - viii. To select the Internal Auditor, Election Officer and Asst. Election Officer.
 - ix. To decide on the various schemes and policies on various subjects dealt by Gomantak Maratha Samaj.
 - x. To hear the appeals arising against the decisions of Managing Committee provided the appeals are filed within thirty days of the receipt of decision.
 - xi. To accept or reject or alter the recommendations of Disciplinary Samiti.
 - xii. Any other business with the permission of Chair/Person presiding.
- c) i) A notice specifying the date, time and place and the business to be transacted in the meeting shall be issued by the Secretary and or the President at least fifteen day in advance of meeting. The substance of meeting shall also be published on any local Marathi and English news paper and Samaj bulletin.

iii) The General Body meeting shall be mainly presided by the President of Managing Committee. All the General Body meetings shall be attended by office bearers of Managing Committee unless they are prevented from attending the meeting due to unavoidable circumstances.

d) Any other business by permission of chair.

e) i) The quorum for ordinary meeting or extraordinary General Body meeting shall be $1/10^{\text{th}}$ of the total members on the list of members. If for any meeting, the quorum is not attained, the meeting shall be adjourned and the same meeting shall be held after half an hour of such adjournment and the business transacted in such adjourned meeting shall be strictly as per the agenda and shall be treated as legal for all purpose.

iv) Extra ordinary meetings can be called by a written notice to the Secretary and signed by at least hundred members specifying therein the reasons for calling such meeting. Such a meeting shall have to be called within a month from the day such written notice is received by the Secretary. If the Secretary fails to call such a meeting, the members who had served a notice to call such a meeting are entitled to hold such a meeting by informing the Secretary and the decisions taken in such meeting shall be communicated in writing to the Managing Committee by the Secretary. No other subject except for which the meeting was requisitioned shall be discussed in such a meeting. The Chairman of the meeting shall be selected from amongst the members present for the meeting. Eighty percent of members calling such a meeting should remain present for such a meeting failing which the meeting shall be invalid.

f) Any important proposal to be included for decision in the General Body meeting the same shall be sent to the Managing Committee at least 8 days in advance of General Body meeting failing which the person Presiding/Chairman has veto power to reject or to accept the same for discussion in the meeting.

6. EXECUTIVE COMMITTEE :

6 (1) COMPOSITION AND TERM OF MANAGING COMMITTEE/ EXECUTIVE COMMITTEE, RESIGNATION/ REMOVAL AND FILLING OF CASUAL VACANCY

The MANAGING COMMITTEE/ EXECUTIVE COMMITTEE shall be composed of following:

- a) The President, Vice-President, Treasurer, Secretary, Joint Secretary & ten members directly elected by the members of Gomantak Maratha Samaj.

Out of 15 elected members two posts of members of Managing Committee shall be reserved for lady members and two posts of members shall be reserved for Yuva members.

Fifteen members shall co opt a maximum of four other members on the managing committee within a period one month of taking charge. In the event if lady and yuva members are not elected, then the posts of lady members and yuva members shall be preferably filled amongst four co-opted members from the talukas not represented in the committee.

- b) The Chairman of the Taluka Samitis shall be the special invitees for the meeting and election.
- c) Immediate past President shall be the ex officio member of Managing Committee.
- d) The outgoing Executive Committee shall hand over the charge of Office, papers and property of the Institution in the month of April of the year in which the new Executive Committee is elected and the President of the new Committee shall sign for having taken the charge from the outgoing Committee.

- e) The members of Managing Committee shall hold office for a term of three years commencing from the date of declaration of result of election.
- f) No office bearer of Managing Committee shall continue to be a President, Treasurer, and Secretary for a continuous period of more than two terms however; he can be elected as a member of Managing Committee.
- g) No member who has not served at least one term in the Managing Committee or in the Taluka Executive Committee shall be eligible to contest the election of the President, or Secretary or Treasurer.
- h) No member who is existing MLA or MP or office bearer of any political party at the State or National level, shall be elected as a President / Vice President / Secretary / Jt. secretary / Treasurer of Managing Committee of Gomantak Maratha Samaj, however he can serve as a member of Managing Committee.

6 (ii) RESIGNATION

- a) A member of managing committee may resign his/her membership in the Managing Committee in writing under his hand addressed to the President and his/her seat shall become vacant on the expiry of ten days from the date of receipt of resignation unless within the said period of ten days he/she withdrawn such resignation by writing addressed to the President.
- b) The President of Managing Committee may resign his office by writing under his hand addressed to the Vice President and the Vice President and the Treasurer, the Secretary and the Joint-Secretary may resign his office by

writing under his hand addressed to the President. Every such resignation shall take effect after the expiry of ten days from the date of receipt of resignation unless the same is withdrawn under his hand addressed to the President.

- c) The Vice-President and Joint-Secretary shall act as President and Secretary respectively in the absence of each duly authorized.
- d) The member who had resigned from the Managing Committee shall not contest the election a fresh for another two terms.

6 (iii) REMOVAL OF OFFICE BEARER BY A MOTION OF NO CONFIDENCE

- a) The President, the Vice President, the Treasurer, the Secretary and the Joint-Secretary shall be deemed to have vacated his office if a resolution expressing want of confidence in him is passed by a two - third majority of total members of Managing Committee present in a meeting specially convened for the purpose only in case financial irregularity is committed by him. If the no confidence motion is against the President, he shall not preside over the special meeting.
- b) A special meeting to discuss on the no confidence motion shall be called by the President or the Secretary within 15 days of receipt of a motion or an application duly signed by hundred members of Gomantak Maratha Samaj.
- c) If a motion of no confidence is defeated, no new motion of no confidence shall be brought within six months of defeated motion.

6 (iv) REMOVAL OF MEMBER OF MANAGING COMMITTEE/ EXECUTIVE COMMITTEE BY GENERAL BODY.

- a) The Managing Committee or General Body may refer any complaint filed by any member to the Disciplinary Samiti and the General Body may accept or reject the recommendation of the Disciplinary Samiti.
- b) If it is proved to the satisfaction of General Body that any member of Managing Committee has grossly misconducted in offensive manner in any meeting of the Managing Committee or General Body and has abused his/her powers warranted under this constitution or caused financial loss to Gomantak Maratha Samaj or failed to attend three consecutive meetings of Managing Committee without sufficient reasons in writing, the General Body after reprimanding him/her, may remove him/her from the membership of Managing Committee in addition the amount of loss be recovered from him/her through process of court.

6 (v) FILLING UP OF CASUAL VACANCY OF MEMBER OF MANAGING COMMITTEE & OFFICE BEARER.

- a) If a vacancy of any office bearer is caused due to death or by resignation or by no confidence motion the Managing Committee may appoint any member of Managing Committee subject to eligibility as mentioned in sub clause (f) to (h) of clause 6 (1), to fill up a vacant post in consultation with Advisory Council.
- b) If any vacancy of member of Managing Committee other than office bearer is caused due to death or by resignation or by filling the vacant post of office bearer, the same shall be filled by election /selection in the General Body meeting.

7. MEETINGS AND FUNCTIONS OF THE EXECUTIVE COMMITTEE :

(k, o, r, s, t, u, v, w - 3, 4 deleted)

MEETINGS & FUNCTIONS OF EXECUTIVE COMMITTEE:

- a) The Executive committee/ Managing Committee shall meet at least once a month.
- b) The President or the Secretary shall call the meeting of the Managing Committee.
- c) Following business shall be transacted in every meeting which will be held in the second week of respective month:-
 - I. To read and confirm the minutes of the previous meeting.
 - II. To read and approve the monthly receipts and expenditure duly verified by internal auditors.
 - III. To discuss the correspondence received by the office of Gomantak Maratha Samaj and the replies given there to.
 - IV. To approve or to reject the application of membership.
 - V. To sanction the amounts for different activities within limits of the budget.
 - VI. To transact any other business useful to the Gomantak Maratha Samaj.
 - VII. To grant de post facto sanction and approval to total expenditure not exceeding Rs.25000/- which needs to be undertaken due to urgency.
 - VIII. Any other business with permission of the chair.
 - IX. No expenditure exceeding Rs 25000/- shall be made unless prior sanction of two third majority of members of Managing Committee is obtained.
- d) Written notice or by email or by digital communication of the meetings of the Managing Committee shall be given either personally or by post to the members at least ten days before the date of the meeting.

- e) Along with the notice of the meeting, the time, place and day of the meeting and agenda of the meeting shall be send to the members.
- f) The President, and in his absence the Vice-President shall preside over meeting. In the absence of President and Vice President the members presiding shall be elected from amongst the members present, by majority of votes, but the Treasurer and Secretary are not entitled to be elected as a member presiding over the meeting.
- g) The quorum for the meeting of the Managing Committee shall be ten members present and for the meeting for making expenditure exceeding Rs 25000/- the quorum for the meeting is two third members of Managing Committee present and voting.
- h) If for any meeting the quorum is not attained the meeting shall be adjourned and the same meeting may be held after half an hour and the business transacted except financial matter in such an adjourned meeting shall be strictly as per the agenda and shall be treated as legal for all purposes.
- i) All business of the Managing Committee shall be decided by a simple majority of votes of members present and voting. The President shall have an additional casting vote if there is any tie.
- j) The President or the Secretary is entitled to call an urgent meeting of the Managing Committee by giving twenty four hours notice on telephonic message if there is no time to serve the notice, no other subject except the one on the agenda of the meeting can be discussed or decided in such meeting. The decision of the meeting will be binding on those members who cannot attend such meeting due to absence from the town or due to non-receipt of the notice of the meeting.

- L) If thirteen members of the Managing Committee send written request to hold a meeting of the Managing Committee, then with the consent of the President, or in his absence, the Vice-President or the Secretary shall call such a meeting within a period of seven days. Incase such a meeting is not called within a period of seven days, then the members requisitioning such a meeting can hold such a meeting. But no subject other than the subject for which the meeting is called can be discussed in that meeting. The decisions taken in such meetings will be conveyed to the Secretary for execution.
- m) Once a decision is taken in the meeting of the Managing Committee on any subject, the same shall not be discussed again before a period of three months. After the expiry of this period, if two third of the members of Managing Committee demand rediscussion on it, then the subject can be taken for discussion.

n) MEMBERS OF MANAGING COMMITTEE

All members of Managing Committee other than office bearers who have not been assigned any duties shall attend every meeting convened by the President or the Secretary and take part in discussion, inspect the documents placed in the meeting, demand copies thereof and pass appropriate resolutions in the meetings. The members shall not skip three consecutive monthly meetings in order to avoid action for removal or disqualification. The members may attend the meeting of Taluka Executive Committee if invited by of Taluka Executive Committee.

- p) The Managing Committee will continue to function till the new Managing Committee is constituted and takes over the charge. Outgoing Managing Committee shall hand over the charge to the new Managing Committee within thirty days of election.

- q) The Managing Committee shall have the power to appoint volunteers, Committees or sub committees for any specific purpose as and when necessary from amongst the members of Gomantak Maratha Samaj.
- w) The Managing Committee may delegate some of its functions to the committees and sub committees.
1. The finance required for functioning of committees and sub committees shall be provided by the Managing Committee.
 2. Every committee or subcommittee or Taluka Executive Committee to which the finance has been provided shall submit the accounts of expenditure to the Treasurer of Managing Committee.
 5. The rules and regulations regarding the appointments of employees, servants, their remuneration provident fund, pension, gratuity, insurance etc. shall be formulated by the Managing Committee and shall be placed for the approval in the joint meeting of Managing Committee and Advisory Council and shall not be operative till the General Body finally accord its approval.
 6. The working of the members of Managing Committee, committee's, sub committees, Internal Auditors, ex-officio and members of Disciplinary Samiti is honorary. However, the members of the said committees may be paid conveyance allowance as decided by the General Body.
 7. The outgoing Managing Committee shall perform the vardhapandin if the charge is given before the day of vardhapandin.

8. RIGHTS AND DUTIES OF THE PRESIDENT AND VICE-PRESIDENT :

(Previous all the duties of President & Vice President are deleted & separately made for President & Vice-President. Given fresh numbers to them.)

POWERS AND FUNCTIONS OF OFFICE BEARERS OF MANAGING COMMITTEE AND OTHERS

I –PRESIDENT

- a) To preside over the meetings of Managing Committee and General Body.
- b) To convene the meetings of Managing Committee and General Body in case the Secretary fails to convene and write / sign the minutes of every meeting within fifteen days of such meeting.
- c) To supervise over the office staff in discharging their duties.
- d) To deal with office correspondence.
- e) To operate the accounts of Gomantak Maratha Samaj jointly with the Treasurer and Secretary.
- f) To sign the cash book along with the Treasurer.
- g) To appoint and cooperate with the Internal Auditor and Auditor selected by General Body in auditing the accounts of Gomantak Maratha Samaj and preparation of accounts statements.
- h) To rectify the defects and omissions if any pointed out by Auditors.

- l) To appoint and give all assistance to the Election Officer/Assistant Election Officer selected by General Body.
- j) To appoint Committees, sub committees and samitis wherever necessary duly approved by General Body or Managing Committee.
- k) To appoint Technical Committee, Architect, Civil cum structural Engineer, Electrical Engineer and Advocate duly selected by General Body.
- l) To appoint the members of Advisory Council duly approved by General Body.
- m) May attend the programmes, meetings and functions if any organized by Taluka Executive Committees.
- n) To resign and hand over the charge forthwith to the Vice President if he is removed by General Body or under sub clause (b) of Clause 6 (IV).
- o) To prepare agenda for the meetings of Managing Committee and General Body with the help of Secretary.
- p) To sign all agreements, contracts, Leave and License etc. and to represent in the Courts, Tribunal and Government Offices on behalf of Gomantak Maratha Samaj.
- q) Not to indulge in any activities which bring disrespect to his position as President and bad reputation to Gomantak Maratha Samaj.
- r) Not to make any unnecessary expenditure beyond permissible limits without obtaining prior approval of Managing Committee and General Body.

- s) Any other function as when the situation arises.

II. VICE PRESIDENT

- a) To act as President in the absence of President and exercise all powers and functions of President whenever the President is on leave, sick or resigned or removed by a no confidence motion.
- b) Not to operate the accounts of Gomantak Maratha Samaj unless authorized by Managing Committee.
- c) To attend all meetings of Managing Committee and General Body.

9. RIGHTS AND DUTIES OF THE TREASURER :

(a to i except f deleted & new added)

- a) To attend the meetings of Managing Committee and General Body.
- b) To operate the accounts of Gomantak Maratha Samaj along with the President and Secretary.
- c) To write the cash book and other accounts books with the help of office staff.
- d) To allow the accounts to be inspected by internal Auditor and Chartered Accountant appointed for the purpose and to rectify the defects / omissions pointed out by them.
- e) To present the Internal Auditor's report and Chartered Accountants report and Disciplinary Samiti for information of General Body and Managing Committee.

- f) To prepare budget, statements of receipts and expenditure and balance sheet with the help of Secretary to be presented before Managing Committee and General Body for its approval.
- g) To assist the President and Secretary in discharging their functions.
- h) To vacate forthwith and hand over the charge of records to the President or the Secretary if a motion of no confidence is passed against him by General Body under sub clause (1) of clause 16.
- i) Not to make unnecessary expenditure beyond permissible limit without prior approval of General Body and Managing Committee.
- j) May attend the programmes and functions organized by Gomantak Maratha Samaj or Taluka Executive Committee.
- k) May retain cash in hand not more than Rs10,000/-daily. The daily cash received exceeding Rs10,000/- shall be credited in the banks in the accounts of Gomantak Maratha Samaj.
- l) All payments beyond Rs 5,000/- shall be made by issuing cheques only.
- m) Any other function as and when the situation arises.

10. RIGHTS AND DUTIES OF THE SECRETARY AND JOINT SECRETARY :

(a, c, d, e, f deleted & new added)

- a) To operate the accounts of Gomantak Maratha Samaj jointly with the President and Treasurer.

- b) To attend all meetings of General Body and Managing Committee.
- c) To prepare agenda for the meetings of General Body and Managing Committee in consultation with the President.
- d) To issue notices of meetings of Managing Committee and General Body.
- e) To convene the meetings ordinary/extraordinary and urgent meetings and also meetings for discussing a motion of no confidence against any office bearer.
- f) To read and write the proceedings of all meetings of Managing Committee and General Body and Advisory Council with the assistance of office staff as early as possible or within a period of 15 days.
- g) To assist and co-operate Internal Auditor, Chartered Accountant, Election Officer, Architect and Civil Engineer and Advocate appointed by the President in discharging their assigned functions.
- h) To deal with office correspondence and handle the programmes / schemes of Gomantak Maratha Samaj in consultation with the President and also with the Treasurer in case of financial implications.
- i) To maintain various registers and files such as property register, dead stock register etc with the help of office staff.
- j) To keep in safe custody the valuables of Gomantak Maratha Samaj such as property documents, fixed deposit receipts, Bank pass books and cheque books used and unused etc.

- k) To attend and organize seminars training programmes and other social programmes like yuva melava, vadhuvar melava, senior citizens meet etc in consultation with the President and Treasurer with prior approval of Managing Committee within the budgetary provision approved by General Body.
- l) May attend programmes and functions organized by Taluka Executive Committee.
- m) To vacate the chair and hand over the charge to Joint Secretary in case a motion of no confidence is passed against him by General Body or under sub clause (a) of clause 6 (iii).
- n) To respect the Members of Managing Committee and General Body and to maintain cordial relations amongst all office bearers.
- o) To provide information and to issues copy thereof to any member about functioning of Gomantak Maratha Samaj within 15 days of application on payment of fees as prescribed by Managing Committee.
- p) Any other function as appropriate to the post.

11. ADVISORY COUNCIL :

(a to g deleted)

“ADVISORY COUNCIL” mean eleven eminent members of Gomantak Maratha Samaj selected by General Body who have made valuable contribution to samaj and experience in social work to form an Advisory Council who will advise the Managing Committee on important matters and policy decisions as and when necessary. The members of Advisory Council may be invited at least once in two months to attend the meeting of Managing Committee. The posts in Advisory Council are honorary and no honorarium shall be paid to them. The term of Advisory Council shall be co terminus with the term of Managing Committee.

12. TALUKA SAMITIS :

TALUKA EXECUTIVE COMMITTEE, SELECTION OF OFFICE BEARERS AND MEMBERS OF TALUKA EXECUTIVE COMMITTEE, POWERS AND FUNCTIONS

I -- COMPOSITION OF TALUKA EXECUTIVE COMMITTEE (b to j & l deleted)

- a) The Taluka Executive Committee shall consists of Chairman, vice Chairman, Treasurer, Secretary, Joint Secretary and eight other members duly elected by majority of members by show of hands in a meeting specially called by the Chairman of Taluka Executive Committee Out of Twelve Taluka Executive Committee members any two posts shall be reserved for lady members and one post shall be reserved for Yuva member.
- k) Any office bearer can be removed by Taluka Executive Committee if he fails to attend three consecutive meetings.
- m) If any vacancy arises due to death or resignation, the said vacancy shall be filled by selection as aforesaid.
- n) The Taluka Executive Committee may appoint two members as Advisors to Taluka Executive Committee.
- o) Any member of Taluka Executive Committee may resign from the committee addressed to the Chairman.
- p) In the absence of Chairman, the vice Chairman shall act as Chairman.

II--MEETINGS

- a] The Chairman or the Secretary shall call the meetings of Taluka Executive Committee at least once in a month to discuss on various matters.
- b] The Secretary shall record the proceedings of every meeting and always read over the same in the next meeting for confirmation. The copy of proceedings of first meeting selecting the Taluka Executive Committee and the proceedings of the meeting filling up the casual vacancy shall always be submitted to the Managing Committee for information within one week.

III— POWER AND FUNCTIONS OF TALUKA EXECUTIVE COMMITTEE

- a] To execute the decisions and directions of Managing Committee and General Body from time to time.
- b] To make efforts to enroll new members of Gomantak Maratha Samaj.
- C] To collect donations or sponsorship from the members of public for organizing various programmes of Gomantak Maratha Samaj.
- d] The Treasurer is responsible to maintain the accounts of Taluka Executive Committee such as cash book, vouchers etc.
- e] To allow the members of Managing Committee to check the accounts of Taluka Executive Committee whenever demanded.
- f] The Taluka Executive Committee members shall maintain cordial relation with the members of Managing Committee.

- g} To execute the direction given by the Managing Committee in fulfilling the aims and objectives of Gomantak Maratha Samaj.
- h] To organize social functions with the assistance monetary or otherwise from the Managing Committee depending upon budgetary provision of Managing Committee.
- l] If the functioning of the Taluka Executive Committee is in contravention of the aims and objectives laid down in the constitution of the Gomantak Maratha Samaj, or is in violation of the resolution passed by the General Body of Gomantak Maratha Samaj or violates any directives given by the Managing Committee, then the Managing Committee of the Gomantak Maratha Samaj in consultation with General Body shall dissolve the Taluka Executive Committee and appoint a new committee who shall function as a new Taluka Executive Committee.
- j] The Taluka Executive Committee may invite the members of Managing Committee to attend the meeting of Taluka Executive Committee.
- k) Mahila and Yuva Samiti shall function as per the directives of Managing Committee and Taluka Executive Committee.

13. ELECTION OF THE CENTRAL EXECUTIVE COMMITTEE : ELECTION OF MANAGING COMMITTEE POWERS AND FUNCTIONS OF ELECTION OFFICER

PROCEDURES FOR PUBLICATION OF ELECTION PROGRAMME

(a, b, c deleted)

- d) ELECTION OFFICER shall publish the notice fixing the programme of election of members of Managing Committee at least fifteen days in advance of last date of

filing nominations. The public notice shall also be signed by the President or the Secretary of Managing Committee.

- e) The public notice shall be published in two local dailies both in Marathi and in English. A copy of notice shall be sent for information and wide publicity to all Taluka Executive Committee.
- f) The notice shall specify the place, date and time on which the nomination shall be filed, the place, date and time for scrutiny, place, date and time for withdrawal, date and time for publication of lists of contesting candidates and place, date and time of poll if any. The formats required for each stage of election programme may be followed from the office records or he may prepare alternate formats with the assistance of office staff.
- g) Election Officer shall take all necessary assistance from the President and or the Secretary to conduct the elections in free and fair manner.

PROCEDURE OF ELECTION

I] FILING OF NOMINATION

- A. Any member who is enrolled in the Register of Members one year before the date of election may file his/her nomination in the prescribed form desiring to contest for any post of Managing Committee.
- B. Every such nomination shall be proposed and seconded by two members each. In addition to two proposers and two seconders, the candidate has to sign the nomination.

II] SCRUTINY OF NOMINATION AND DISQUALIFICATION

- A. The candidate shall be disqualified from contesting the election if he is not a member of Gomantak Maratha Samaj or he is in arrears of any dues to Gomantak Maratha Samaj or he has been convicted by a Court of any offence involving moral turpitude or if he is already a member of Managing Committee he has not attended three consecutive monthly meetings of Managing Committee without specifying any reasons or he has directly or indirectly any share or monitory interest in the work done by Gomantak Maratha Samaj or any contract or employment with the Gomantak Maratha Samaj or the nomination has not been properly proposed or seconded by the registered members of the Gomantak Maratha Samaj.
- B. Election Officer shall reject the nomination if it is found that the nominated member attracts any of the above disqualification and eligibility criteria as mentioned in sub clauses (f) (i to iv) of clause 3 and sub clauses (f) to (h) of clause 6.
- C. On the date and time for scrutiny of nomination, the member who has filed nomination shall remain present for scrutiny and raise objection if any..No member other than the members contesting shall be allowed to raise any objection for the nomination.

III---WITHDRAWAL OF NOMINATION

On the date and time for withdrawal of nominations, the candidate may withdraw his/ her candidature by writing addressed to the Election Officer.

IV---PUBLICATION OF LIST OF CONTESTING CANDIDATES

- A. After the withdrawal of nomination is over, the Election Officer shall prepare and publish the list of contesting candidates.
- B. In preparing the list an alphabetical order of the names starting with the first name shall be followed.
- C. The list of contesting candidates shall be displayed on the notice board of Gomantak Maratha Samaj office and one copy to be sent to Taluka Executive Committee of the respective taluka. The list may also be published in the news bulletin of Gomantak Maratha Samaj if the bulletin is published and dispatched to the members before the date of election.

V) POLL AND RESULT OF ELECTION

- a. If more than one candidates contest the elections, the Election Officer shall make the arrangement to conduct free and fair elections.
- b. If there is a poll , the Election Officer shall prepare ballot papers in advance duly signed by him at the backside with serial number of the ballot paper marked in front corner of the ballot paper.
- c. Each voter member shall carry his identification card such as driving license, election card or adhaar card or any other proof of identity if objected from voting by any candidate contesting the election.
- d. After the poll is over, the Election officer with the help of Assistant Election Officer and other staff members appointed by him shall count the votes polled by each candidate and declare the result of the election. The candidate who

has polled highest number of votes shall be declared as elected for the post.

- e. After the declaration of result, the Election officer has to write the proceedings of the election and seal all the ballot papers valid and invalid votes in separate covers, seal the packets of unused ballot papers and nominations, withdrawal etc and send the same to the President of the Managing Committee for information and further action. The sealed packets shall be retained in Gomantak Maratha Samaj office for a period of one year from the date of declaration of result.
- f. The forms for nomination, withdrawal, list of contesting candidates, ballot papers and counting and declaration of result etc. shall be prescribed by Election Officer.

14. DUTIES OF AUDITORS : (i to iv deleted)

DEFINITIONS:-

- I) “GOMANTAK MARATHA” is defined as a caste by uniting of sub castes namely: Devli, Devdasi, Bhavin, Kalavant, Pernim, Forgente, Gayak, Bande, Chedvanchethe in the state of Goa. The Gomantak Maratha Samaj is an association solely of the members of Gomantak Maratha registered under the Societies Registration Act 1860.
- II) “AUDITOR” means an auditor selected by the General Body of members from the panel of Chartered Accountants and appointed by the President of Managing Committee.
- III) “INTERNAL AUDITOR” means a member of Gomantak Maratha Samaj selected by General Body having experience in audit of accounts in Govt. departments or

private companies or banks or Chartered Accountant and appointed by the President of Managing Committee. Internal auditor shall inspect mainly the receipts and vouchers cashbook and account books maintained by the Treasurer and the clerk cum cashier of office and to prepare report based on inspection of accounts and submit with his suggestions to Managing Committee to rectify the defects and omission with certain time limits and to present his report for information of Managing Committee and General Body meeting.

IV) “CENTRAL MAHILA SAMITI” means a samiti constituted by the Managing Committee. Consisting of (12) twelve members preferably from each of twelve talukas.

V) “CENTRAL YUVA SAMITI” means a samiti constituted by the Managing Committee. Consisting of (24) twenty four members between the selected age group of 18 to 35 yrs.

VI). “CHARTERED ACCOUNTANT” includes a qualified Chartered Accountant selected by General Body and appointed by the President of Managing Committee to audit the accounts of Gomantak Maratha Samaj based on the receipts and expenditure statements submitted by the President/Treasurer and prepare complete audit report within two months after completion of financial year and to submit audited statements duly signed with his observation to the President for presenting before Managing Committee and General Body. For its approval and to seek clarification on important items from the President/Treasurer/Secretary and the office bearers are bound to provide all assistance/clarification to Chartered Accountant.

VII) “DISCIPLINARY SAMITI” means a Samiti constituted by the General Body consisting of three impartial members preferably from the members who have not served in the Managing Committee or in the Advisory Council earlier or Six

years have elapsed from holding the position in the Managing Committee or in the Advisory council. The Disciplinary Samiti shall enquire and submit their report to the General Body with recommendations proposing action which includes suspension, removal or recovery if any.

VIII) “ELECTION OFFICER/ASSISTANT ELECTION OFFICER” means members of Gomantak Maratha Samaj selected by the General Body and appointed by the President of Managing Committee.

IX) “GENERAL BODY” means a meeting of members of Gomantak Maratha Samaj convened by the President or the Secretary of Managing Committee.

X) “MANAGING COMMITTEE” means a committee of members duly elected by the members of Gomantak Maratha Samaj and includes co-opted and ex officio members.

XI) “TALUKA EXECUTIVE COMMITTEE” means a committee of members duly elected by the members of respective taluka.

XII) “TECHNICAL COMMITTEE” includes the eminent and qualified engineers in their respective fields selected by General Body and appointed by President of Managing Committee to carryout particular functions assigned by the Managing Committee or the General Body. The members of the Technical Committee shall not be from the members of Managing Committee. The members selected shall not be allowed to continue for more than two terms.

FUNDS, BUDGET AND AUDIT OF ACCOUNTS

ACCOUNTS:-

- I. Accounts and yearly reports of the Gomantak Maratha Samaj shall be written in English and published in news bulletin of Gomantak Maratha Samaj either in English or Marathi as and when necessary.
- II. The financial year for the purpose of accounts shall be 1st April to 31st March.

FUNDS FOR THE GOMANTAK MARATHA SAMAJ:

Funds for the Gomantak Maratha Samaj shall be collected from the following sources

- i. Membership fees and other contributions from the members.
- ii. Regular or incidental donations from the members and nonmembers.
- iii. Interest earned on conditional or unconditional deposits from members and nonmembers subject to the approval of Managing Committee.
- iv. Donations or financial aids from social and cultural bodies local self Govt. or from the Government.
- v. Income from entertainment programme and other programmes
- vi. Rents collected from lease of premises/land from time to time.
- vii. All moneys collected and received by the Managing Committee from various sources as above shall be kept in the Nationalized Banks in Panaji City only in the name of Gomantak Maratha Samaj and shall be operated jointly by the President, Treasurer and Secretary. Similarly the funds received and collected by Taluka Executive Committee shall be kept in the National Banks at their respective talukas in the name Taluka Executive Committee of Gomantak Maratha Samaj.
- viii. All other sums received from any other source whatsoever duly approved by the Managing Committee.

BUDGET:

- a) A budget shall be prepared and passed by the Managing Committee in the month of February or March every year and place before the General Body for its approval in the meeting to be held in April every year. If revised or supplementary budget is necessary, the same shall be prepared and passed by the Managing Committee and placed before General Body for its approval in the nearest General Body meeting.
- b) No expenditure other than salary and day to day expenses and 20% increase of particular head shall be made by the Managing Committee unless the budget is approved by General Body.
- c) The Managing Committee shall provide in the budget a fund called a WELFARE FUND wherein two percent of budget every year shall be deposited. The amount from this fund shall not be utilized unless authorized by the General Body. This fund is necessary for payment of gratuity and other retirement benefits to the staff working in head office.
- d) The Managing Committee shall provide in the budget called a Sinking Fund wherein ten percent of revenue including interest earned shall be deposited which shall not to be utilized except for erection of buildings and acquisition of land.
- e) Existing fund reserved for office building shall not be utilized for any other purpose.

AUDIT OF ACCOUNTS:

- a) All receipts, expenditure and balance voucherwise shall be inspected by the Internal Auditor and the office bearers viz the President and Treasurer shall cooperate and allow the Internal Auditor to inspect the files and vouchers etc who shall prepare his report showing omissions in the accounts and suggest ways and means to rectify the defects. The report of Internal Auditor shall be sent to Managing Committee for every quarter of financial year for information and to rectify the defects if any and placed before General Body meeting for information.
- b) All the detailed statements of receipts and expenditure and balance shall be allowed to be inspected by an Auditor selected by General Body, who shall prepare his report of statements of receipts and expenditure and balance sheet within three months of closing of financial year. The report with statements of receipts, expenditure and balance shall be placed before Managing Committee and General Body by the Treasurer for its approval.

OFFICE STAFF, STAFFING PATTERN OF OFFICE STAFF ETC.

- 23. The Managing Committee shall prepare the service rules staffing pattern of the staff working in Gomantak Maratha Samaj office and place the same before General Body for approval.

15. AMENDMENTS TO THE CONSTITUTION/BYE LAWS

MISCELLANEOUS MATTERS (a to f deleted and new added)

- (a) Any miscellaneous matters which is not dealt with in the foregoing provisions shall be dealt with by the Managing Committee in consultation with General Body of members.

(b) Any amendment to the Constitution shall be carried out only by a resolution passed by two third majorities of members present and voting in a meeting of the General Body of members.

(c) No amendment shall be carried out unless the proposed amendment is published in the news bulletin of Gomantak Maratha Samaj well in advance of General Body meeting.

(d) Any amendment carried out without following the above procedure shall be void.

{e} The present Central Executive Committee and Taluka Samitis shall continue to function until the expiry of their tenure.

{f} The Managing Committee has no power to acquire and dispose of any immovable property without the prior approval of General Body.

16. This memorandum of Association is in supercession of earlier memorandum dated 8th May 2003 and has been adopted by General Body in its meeting vide resolution No. Two, Dated 7th April 2019. This memorandum shall be effective from 1st January 2020.

SUPERSESSON AND EFFECTIVE DATE OF THE CONSTITUTION

This Constitution is in supersession of the earlier Memorandum of Association of Gomantak Maratha Samaj dated 8th May 2003 and shall be effective from 1st January 2020. This constitution has been unanimously passed by the General Body of the members in its meeting under resolution No. 02, dated 7th April 2019

sd/-
PRESIDENT

sd/-
SECRETARY

sd/-
TREASURER



गोमंतक मराठा समाज, गोवा केंद्रिय कार्यकारी समिती २०१७-२०

नाव व पत्ता	पद व मो.क्र.
१. श्री. गोरख राजाराम मांदेकर पर्गा, वार्देश, गोवा.	अध्यक्ष ९९६०४०१९२०
२. श्री. नंदकिशोर विश्वनाथ शिरगांवकर खोर्ली, म्हापसा, गोवा.	उपाध्यक्ष ८८८८७८८२४६
३. श्री. प्रशांत दिलीप मांदेकर मांदे, पेडणे, गोवा.	चिटणीस ९४२३३१९१४६
४. श्री. उमाकांत पी. धारगळकर पेडे, म्हापसा, गोवा.	खजिनदार ८३०८८१२२५६
५. श्री. किरण व्यंकटेश वाळकीकर करंजाळे, गोवा.	संयुक्त चिटणीस ९९२२४१५०१५
६. सौ. सुनिता प्रकाश पेडणेकर गोवा वेल्हा, इल्हास, गोवा.	सदस्य ८००७३८५७२१
७. श्री. सावाजी नारायण केरकर केरी, पेडणे, गोवा.	सदस्य ९९२३६१२९७०
८. श्री. रंजन महादेव नाईक आके, मडगांव, गोवा.	सदस्य ९८२३१५४३३६
९. श्री. गोपाळ तुळशीदास नाईक ठाणे, वालपई, गोवा.	स्विकृत सदस्य ९४२३३१७८२२
१०. श्री. सतीश पेंगीणकर काणकोण, गोवा.	स्विकृत सदस्य ९४२३१८०५२५
११. श्री. हेमंत वेलिंगकर वेलिंग, म्हादोळ, गोवा.	स्विकृत सदस्य ९७६७०२०३९६
१२. श्री. गुणा शंकर नाईक फार्मागुडी, फोंडा, गोवा.	मावळते अध्यक्ष ९८२३९६३५४१
१३. अॅड. सुरेश काणकोणकर वास्को द गामा, गोवा.	अंतर्गत हिशेव तपासनीस ९९६०३८९३७१
१४. श्री. रंजन कवळेकर ढवळी, फोंडा, गोवा.	अंतर्गत हिशेव तपासनीस ९८२२३८७९८५